

**April 1, 2025**  
**AWMA Executive Board**  
**Meeting Minutes**

Call to order by: President, Erick Aguirre  
Meeting start time: April 1, 6:35PM CST

Roll Call

Present

President: Erick Aguirre

Vice President: Christopher Smith

Treasurer: Beth Golder

Secretary: Jessica Johnson

Membership Chair: Shannon Faltak

Director at Large: Susan Kelly

Not Present

Regional Director: Katie Smart

**OFFICER REPORTS**

**President**

Upcoming Executive Board Meetings, called by the President:

Tuesday April 8<sup>th</sup>, 730PM EST

Tuesday, April 22<sup>nd</sup>, 730PM EST

Tuesday, May 6<sup>th</sup>, 730PM EST

Tuesday, June 3<sup>rd</sup>, 730PM EST

**Secretary**

Approve or modify meeting minutes for March 4, 2025

Motion to approve: Jessica Johnson

Second: Beth Golder

No objections

New website: Have a bid for 3-4k for overhaul or new website, can be completed in 2 months.

Jessica will request more information about the monthly hosting and sample contract

Jessica will request meeting with committee to introduce everyone

Motion to approve up to 4k for budget: Christopher Smith

Second: Susan Kelly

Getting trial submissions/score and payments more than 10 days after the trial (trial policy):

Secretary can send an email to all clubs as a reminder, and update Jotform

Regional Director/Katie and DAL, Susan Kelly, to reach out to clubs to contact after events as reminder.

### **Treasurer**

CPA update:

Uploaded letter in Gaggle

May 14 is new deadline

Refund for Family Membership:

All have been paid, except 1, reached out, waiting to hear back

\$806.90 refunded amount, \$34 in bank fees

Website bill/invoice was received by Victoria for \$1950:

Erick followed up with Victoria, reviewed proposal, will base termination cost on what has been completed.

Motion to pay \$250 to Victoria for work done: Christopher Smith

Second: Shannon Faltak

No objections

FMBB Team Fees:

To be paid soon, FMBB has not requested payment yet

Erick notified FMBB that he is new President

Updated Arizona:

Paid 2025-2026 fees

Updated with new board members

### **Membership Chair**

Regional Training Days:

Will discuss budget as they are scheduled

100 AWDF Scorebook Update

Incentive to use AWMA certified Helper:

Motion to provide \$100 rebate when requested by clubs within the 10 days of trial submissions are due: Shannon Faltak

Second: Jessica Johnson  
No objections

### **South Region Director**

Graphic/logo competition:

Will announce next week, March 12<sup>th</sup> to May 16<sup>th</sup>

Motion to approve \$250 prize for the winner:

Motion by Katie Smart

Second by Jessica Johnson

### **Regional Director Update**

Discuss and vote for potential new full member club Arklatex Working Dog Club, president Steve Cobb, Shreveport, Louisiana

Motion to accept club: Christopher Smith

Second: Susan Kelly

No objections

### **Directors at Large:**

SOP/Written guidelines for guest invitations and attendance at EB meetings

Sue will write up and present at a later meeting

## **COMMITTEE REPORTS**

### **Helper Committee:**

Awaiting updated information from Helper committee via email.

April 20, 2025: Helper seminar and certification submitted for Hoot Hoot Club in Oregon.

### **Judge's Committee:**

Facebook group chat started

Will update Jotforms for trial submission so that the JC will be part of approval process

### **BOI Committee:**

Findings were provided to Secretary from BOI committee for Jessica Johnson vs Tyler Peabody and Chris Richardson

Motion to accept the committee's recommendation: Susan Kelly

Second: Christopher Smith

Website Committee:

Work on new website or website overhaul  
Erick meeting with website committee

Social Media Committee:

1. Flyer for Helper seminar and certification on April 20 - will reach out to Marko
2. Flyer for Logo/Graphic Competition – tabled
3. AWMA Youtube Channel: approved at last meeting
4. Email or post about certified AWMA Helpers

WNEC:

Deadline for Nationals now 4/15

10k in perpetuity for Nationals  
Motion made by: Christopher Smith  
Second: Jessica Johnson

**OLD BUSINESS**

**NEW BUSINESS**

Open DAL position

Motion to adjourn: Susan Kelly  
Second: Beth Golder

Meeting adjourned at 8:27PM CST