

February 18, 2025
Executive Board Meeting Minutes

Call to order by Erick Aguirre, VP
Meeting start time: February 18, 2025 at 7:36PM EST

Roll Call

Present

Vice President: Erick Aguirre
Treasurer: Beth Golder
Secretary: Jessica Johnson
Membership Chair: Shannon Faltak
Director at Large: Jill Viggiani
Director at Large: Susan Kelly
Regional Director: Katie Smart
Regional Director: Rachele Lema

Not Present

President: Andy Deitz
Regional Director: Brigitte Deitz

OFFICER REPORTS

Vice President

Attorney/Parliamentarian from GB 1/28 Meeting:
Awaiting finalized quotes
Motion to table until quotes received by Shannon
Motion passes unanimously

Secretary

Approve or modify meeting minutes for December 2024:
Motion to approve by Jessica
Motion passes unanimously

Reimbursement expenses to date:
Motion to reimburse by Shannon
Motion passed unanimously

Clubs:

1. Society: Notified and responded back, full member club for 2024 due to co-hosting Nationals
2. Cape Cod: still waiting on one more current member
3. Seacoast: Received trial scoresheet and payment for Aug 2024. Have not received trial scoresheets or payment for Nov 2024 trial.

Requested webmaster to upload meeting minutes, has not been completed: VP will reach out as well due to no response from webmaster.

Treasurer

Treasurer report provided

Sent in renewal insurance policy:

Price will increase to \$1506 from \$1390, directors and officers policy

Money market account vs CD:

Will wait until the CPA audit is completed

Reimbursement for Family Membership:

DAL Susan completed statement to the membership, will send to EB for email out to the membership, Treasurer prepared to issue refunds.

CPA audit:

Update on CPA search and pricing, \$5000-\$17,000 per year range from different quotes. Treasurer recommending 2023 and 2024 be completed with CPA.

Final interview with auditor this week. Will provide EB exact quote at next meeting when CPA finishes review of complexity.

Motion made by Shannon for Treasurer to focus on CPA audits due to catching up on previous years, and, within the bylaws, request auditing committee allow Treasurer to focus on CPA audits. Motion passes unanimously.

West Region Director

Update on new club:

Still awaiting some paperwork from club

South Region Director

Graphic/logo competition:
Will review at next meeting

President: none provided
Membership Chair: none provided
Directors at Large: none provided
North Region Director: none provided

COMMITTEE REPORTS

Auditing Committee:
Treasurer has provided AC all documentation that CPA has requested to complete audit.

Helper Committee:
Provided update on the current list of certified helpers.
Will request webmaster upload to the website.

Name	Certification Date	Region	Certification Level
James Bojeun	Sept 7, 2024	North	Club
Cody Schwartz	Sept 7, 2024	North	Club
Tyler Knarr	Sept 7, 2024	North	Regional
Tanner Targowski	Oct 26, 2024	West	Club
Benjamin Ryba	Oct 26, 2024	West	Club
Rose Short	Oct 26, 2024	West	Club
Joseph Hodge	Oct 26, 2024	West	Club
Charles Maleaq	Oct 26, 2024	West	Club
Shawn Thompson	Oct 26, 2024	West	Club

Judge's Committee: None provided
BOI Committee: None provided
Website Committee: None provided
Social Media Committee: None provided

WNEC: Deadline for Nationals was 2/18, no bids put in. EB is requesting extension for 30 days for 2025 Nationals Bid. Secretary will notify WNEC.

OLD BUSINESS

NEW BUSINESS

FMBB T-shirt Fundraiser:

Completed and approved by EB

Will email to membership and post on social media platforms

New Website:

EB will reach out Victoria to check in

Motion to adjourn the meeting by: Susan Kelly

Meeting end time: 829pm EST