

**February 4, 2025  
AWMA Executive Board  
Meeting Minutes**

Call to order by Erick Aguirre

Meeting start time: February 4, 2025 at 6:33PM CST

Roll Call

Vice President: Erick Aguirre

Treasurer: Beth Golder

Secretary: Jessica Johnson

Membership Chair: Shannon Faltak

Director at Large: Susan Kelly

Regional Director: Katie Smart

Regional Director: Rachele Lema

Not present

President: Andy Deitz

Regional Director: Brigitte Deitz

Director at Large: Jill Viggiani

**OFFICER REPORTS**

**Vice President**

Spoke with Nick about bylaw amendment proposal:

Erick interviewing attorney and parliamentarian on behalf of AWMA to review current and future bylaw amendments as discussed during the General Board meeting on January 28<sup>th</sup>.

Motion to pay \$200 for consultation and letter for services rendered during December, January and February

Motion made by Rachelle Lema

Second by Shannon Faltak

Motion passes unanimously

**Secretary**

Approve meeting minutes for November 2024

Motion made by Jessica Johnson

Second by Rachelle Lema

Motion passes unanimously

Reimbursement expenses to date for BOI printing and mailing: still ongoing

Motion to table by Jessica Johnson

Second: Rachele Lema

Motion passes unanimously

Update and discussion on clubs: Presentation given by Secretary, Membership Chair and Treasurer to the EB

**Cape Cod**: Missing 1 active AWMA member (club roster provide Jan 28), club dues current, waiver submitted in 2024 and approved by EB.

Motion to recognize waiver for 2024 event

Motion made by: Shannon Faltak

Second by: Katie Smart

Motion passes unanimously

Membership Chair to reach out to club and allow until Feb 28<sup>th</sup> to fulfill club requirements, so that club can remain in good standing.

**The Society**: have 3 active AWMA members, dues are current, missing an event/waiver for 2024.

WNEC received a bid for Nationals as The Society. The club split and Underground hosted. Trail Scoresheets submitted by Underground. Scorebooks signed as Underground. Payment to AWMA made by Underground. The original contract for bid was signed as The Society.

Motion to approve as co-host for AWMA Nationals

Motion made by Rachelle Lema

Second: Beth Golder

Motion passes unanimously

**Seacoast**: have 3 active AWMA members, dues are current. Hosted 2 trials in 2024 (Aug and Nov). Last submitted scoresheets were 2023, no paper scoresheets received. No payment was received for either trial in 2024. Spoke with former Treasurer who did not get payment either.

Motion to suspend the trial rule that requires forms and payments to be received within 10 days of the trial for these 2 trials of Seacoast (August 2024 and November 2024).

Motion made by: Susan Kelly

Second: Beth Golder

Motion passes unanimously

Discussion about all members who competed, EB decided to allow trial scores to count.

Motion to allow Seacoast until Feb 28 to provide trial information and payment.

Motion made by: Rachelle Lema

Second: Susan Kelly

Treasurer and Secretary to reach out to club and allow until Feb 28<sup>th</sup> to fulfill club requirements, so that club can remain in good standing.

### **Treasurer**

Paid all bills reviewed at last meeting: FMBB, scorebooks, Underground

Sent in renewal insurance policy, waiting on response from insurance company

Funding FCI Team: Have not funded since 2019, can only contribute to AWMA members

Paypal Update: Moved to Bank of America account, set up auto transfer to BA if over 4k

Money market account vs CD: BA does not offer money market, does offer CD and higher yield savings. Considered non-member income, could have to pay taxes on this. Will reach out to financial planner to discuss options.

Reimbursement for Family Membership: DAL Susan working on statement to the membership, Treasurer prepared to issue refunds.

Sturgis: BOD can purchase and EB members can request reimbursement

CPA audit: update on CPA and pricing, 9k-13k for forensic audits, or 7.5k for review audit. CPA's do not recommend forensic audits.

1 CPA audit was done in the 25 year history of AWMA. Bylaws require yearly CPA audits. Will finish getting bid for CPA

Auditing committee: Treasurer has 5 firms that haven't provided bids yet. Per the bylaws, information provided to auditing committee 90 days before the general board meeting. Information to be provided by that date.

### **Membership Chair**

Adding an auto-renew option: still researching

Scorebooks: Ordered and paid for 100 from AWDF

USPS Account: Made by Treasurer, will get access, keeps record of every transaction and can be printed out

Automating membership and scorebook Jotforms: Pending, email sent for assistance, but no response yet.

**West Region Director**

Update on new club: still pending some paperwork from Arizona club

**South Region Director**

Graphic/logo competition idea

**President:** none provided

**Directors at Large:** none provided

**North Region Director:** none provided

**COMMITTEE REPORTS**

Judge's Committee: None provided

BOI Committee: None provided

Website Committee: None provided

Social Media Committee: None provided

Helper Committee: None provided

WNEC: None provided

**OLD BUSINESS****NEW BUSINESS**

Motion to adjourn the meeting by: Rachelle Lema

Second: Shannon Faltak

Meeting end time: 8:04PM CST